



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

Bob Lees, CPA, Treasurer
New Mexico Conservation
Voters Alliance
P.O. Box 40497
Albuquerque, NM 87196

JAN 17 1995

Identification Number: C00162453

Reference: 30 Day Post-General Report (10/1/94-11/20/94)

Dear Mr. Lees:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 21(a) should only be used to report the federal and non-federal shares of allocable activities. If your committee has only one account, the total operating expenditures (administrative expenses) should be reported on Line 21(b). Please amend your report to confirm the nature of your expenditures and to provide the total on the appropriate line.

-Line 29 of the Detailed Summary Page of your report discloses a total of \$8,992.00 in other disbursements. The sum of the entries itemized on Schedule B, however, indicates the total to be \$9,992.00. Please amend your report to clarify the discrepancy.

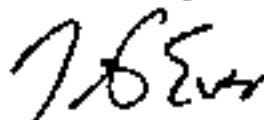
-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Contributions from political committees should be properly disclosed on a separate Schedule A, supporting Line 11(c) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on

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our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Neil Evans
Reports Analyst
Reports Analysis Division

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